



## Waiting List Application

*This is NOT a guarantee of enrolment. Gowrie Victoria only accepts applications from birth. The waiting list is updated annually. To remain on the waiting list families must update personal information as required.*

Parent/Guardian 1 (Primary Contact)	Parent/Guardian 2
Name:	Name:
Address: Post code	Address: Post code
Telephone (Home):	Telephone (Home)
(Business):	(Business):
(Mobile):	(Mobile):
(Email):	(Email):
Language Spoken at Home:	Language Spoken at Home:
Occupation:	Occupation:
<b>NAB Employees Only</b>	<b>NAB Employees Only</b>
Please Tick <input type="checkbox"/> Permanent NAB Employee	Please Tick <input type="checkbox"/> Permanent NAB Employee
Employee ID Number:	Employee ID Number:
Employment Details	Employment Details
Employed: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Casual <input type="checkbox"/> Parent Leave	Employed: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Casual <input type="checkbox"/> Parent Leave
Studying: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Studying: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
To meet Government guidelines, evidence of work/study status will be required on enrolment.	To meet Government guidelines, evidence of work/study status will be required on enrolment.

*PRIORITY OF ACCESS GUIDELINES FOR CENTRE BASED LONG DAY CARE SERVICE SET BY COMMONWEALTH GOVERNMENT 2000*

*For further information regarding these guidelines please visit: <http://www.deewr.gov.au>*

Please indicate your child's priority level below.

<input type="checkbox"/>	First Priority	A child/ren at risk of serious abuse or neglect
<input type="checkbox"/>	Second Priority	A child/ren of a single parent who satisfies, or of both parents who both satisfy the work, training, study test under section 14 of the A New Tax System (Family Assistance) Act 1999
<input type="checkbox"/>	Third Priority	Any other child/ren

Within these main categories, priority should also be given to the below listed children. To allow us to determine your child(ren)s priority position on our waiting list, please tick the following categories if they apply to your child: If you require an explanation of any of the categories below, please call Reception on 03 9347 6388 (Carlton North) or 03 8624 1000 (Docklands).

- children in Aboriginal and Torres Straight Islander families
- children in families which include a disabled person
- children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold or who or whose partner are on income support (Health Care Card to be sighted)
- children in families with a non-English speaking background
- children in socially isolated families
- children of single parents.

If you have ticked one of these boxes, or if there is additional information we need to know about your child, please provide details below:

.....  
 .....

Within these guidelines, priority of access is also given to families who have present/past children at the centres.

Have any of your children attended Gowrie Victoria before?  Yes  No

If yes, please indicate below

Child's Name:	Year of enrolment:
Child's Name:	Year of enrolment:

**Child Application Details**

<p><b>Child 1</b></p> <p>Please select the Service you would like to be waitlisted for:</p> <p><input type="checkbox"/> Carlton North   <input type="checkbox"/> Docklands   <input type="checkbox"/> Both</p> <p>First Name .....</p> <p>Surname .....</p> <p>Date of Birth .....</p> <p>Days required (please tick):        (Operating hours are 8.00 am – 6.00 pm. The minimum care available is 2 days per week)</p> <p><input type="checkbox"/> Mon   <input type="checkbox"/> Tues   <input type="checkbox"/> Wed   <input type="checkbox"/> Thurs   <input type="checkbox"/> Fri</p> <p>Are you flexible with these days? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Commencement Date required .....</p> <p>Please note: placements begin in January unless a position becomes available during the year.</p>	<p><b>Child 2</b></p> <p>Please select the Service you would like to be waitlisted for:</p> <p><input type="checkbox"/> Carlton North   <input type="checkbox"/> Docklands   <input type="checkbox"/> Both</p> <p>First Name .....</p> <p>Surname .....</p> <p>Date of Birth .....</p> <p>Days required (please tick):        (Operating hours are 8.00 am – 6.00 pm. The minimum care available is 2 days per week)</p> <p><input type="checkbox"/> Mon   <input type="checkbox"/> Tues   <input type="checkbox"/> Wed   <input type="checkbox"/> Thurs   <input type="checkbox"/> Fri</p> <p>Are you flexible with these days? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Commencement Date required .....</p> <p>Please note: placements begin in January unless a position becomes available during the year.</p>
<p><b>Child 3</b></p> <p>Please select the Service you would like to be waitlisted for:</p> <p><input type="checkbox"/> Carlton North   <input type="checkbox"/> Docklands   <input type="checkbox"/> Both</p> <p>First Name .....</p> <p>Surname .....</p> <p>Date of Birth .....</p> <p>Days required (please tick):        (Operating hours are 8.00 am – 6.00 pm. The minimum care available is 2 days per week)</p> <p><input type="checkbox"/> Mon   <input type="checkbox"/> Tues   <input type="checkbox"/> Wed   <input type="checkbox"/> Thurs   <input type="checkbox"/> Fri</p> <p>Are you flexible with these days? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Commencement Date required .....</p> <p>Please note: placements begin in January unless a position becomes available during the year.</p>	<p><b>Child 4</b></p> <p>Please select the Service you would like to be waitlisted for:</p> <p><input type="checkbox"/> Carlton North   <input type="checkbox"/> Docklands   <input type="checkbox"/> Both</p> <p>First Name .....</p> <p>Surname .....</p> <p>Date of Birth .....</p> <p>Days required (please tick):        (Operating hours are 8.00 am – 6.00 pm. The minimum care available is 2 days per week)</p> <p><input type="checkbox"/> Mon   <input type="checkbox"/> Tues   <input type="checkbox"/> Wed   <input type="checkbox"/> Thurs   <input type="checkbox"/> Fri</p> <p>Are you flexible with these days? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Commencement Date required .....</p> <p>Please note: placements begin in January unless a position becomes available during the year.</p>
<p>I acknowledge that all information supplied on this form is correct at the time of signing.</p>	
Signature:	Date:

### Waiting List Application Fee

A **non-refundable** waiting list application fee of \$40.00 applies for all new applications. Applications for two (2) or more children at the same time pay \$40.00 for the first child and \$20.00 for each additional child. Please note: Health Care Card holders will be exempt from this fee (proof is required on application). Applications will NOT be processed unless payment accompanies the Waiting List form.

Please make cheque/money order payable to Gowrie Victoria or please debit the following:

Card Type (please tick):     Visa     MasterCard

Card Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Name on card:

Card Expiry Date:

Signature:

Date:

*For more information about Gowrie Victoria programs and services go to: [www.gowrievictoria.org.au](http://www.gowrievictoria.org.au)  
Return form by mail, fax or email to Gowrie Victoria at:*

## CARLTON NORTH

36 Newry St

Carlton North

Victoria 2054

T (03) 9347 6388

F (03) 9347 7567

E [reception@gowrievictoria.org.au](mailto:reception@gowrievictoria.org.au)

## DOCKLANDS

1 Seafarer Lane

Victoria Harbour

Docklands

Victoria 3008

T (03) 8624 1000

F (03) 8624 1050

E [theharbour@gowrievictoria.org.au](mailto:theharbour@gowrievictoria.org.au)

### OFFICE USE ONLY

Entered by (initials):

Date entered: